國立中正大學學生學籍變更申請書

**National Chung Cheng University**

**Application Form for Student Information Change/ Correction**

申請日期Application date： 年 月 日

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 系所  Department |  | 學 號  Student ID No |  | □畢業生/離校生  Graduated/ Withdrawal  □在校生Current student |
| 地址  Mailing Address |  | | | **申請人簽名**  **Applicant’s Signature** |
| 電話  Phone number |  | | |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 變 更 事項  Information to be updated | **1** | **2** | **3** | **4** |
| **身分證字號 或**  **居留證號Personal ID or**  **ARC UI no.** | **中文姓名**  **Chinese name** | **英文姓名**  **English name** | **出生年月日**  **Date of Birth** (yyyy/mm/dd) |
| 首次變更  First time to change/ correct? | □是 yes  □否no | □是 yes  □否no | □是 yes  □否no | □是 yes  □否no |
| 變 更 前  Information **before** change/ correct |  |  |  |  |
| 變 更 後  Information **after** change/ correct |  |  |  |  |
| 應檢附之證明文件  Related supporting  document | 戶籍謄本 或 居留證  Household Registration Transcript /  Alien Resident Certificate (ARC) | | 護照  Passport | 身分證或護照  Personal ID Card or ARC or Passport |

|  |  |  |
| --- | --- | --- |
| 學安組  Division of Student Safety | | |
| 僅本地 在學中 男生需加會 Only currently enrolled domestic male students. | | |
| 教學組承辦人  Administrator | 教學組組長  Registrar | 教務長  Dean of Academic Affairs |
|  |  |  |

**畢業生畢業證書上的個人資料請一併變更，請攜帶畢業證書正本至教學組辦理。**

**3個工作日後可領件。**

**Notice for graduates :**

The information on the diploma must be changed to match. Please turn in your original diploma.

3 working days are required to change the diploma.

2025/04版