**National Chung Cheng University Guidelines on Customized Program Courses**

Approved by the 115th Meeting of Academic Affairs on May 18th, 2015

1. National Chung Cheng University (hereinafter referred to as "the University") established the Guidelines on customized Program Courses in order to encourage students to study courses of interdisciplinary studies initiatively, increase opportunities for diversified and independent learning, stimulate students' interests in learning and development trends of societies and combine professional learning with practice and industry requirements. These Guidelines were formulated in accordance with Article 11 of University Act.
2. Registered students of the university (excluding exchange students) may apply for registration of or amendments in the customized program courses from the first grade to the first semester of the highest grade of study period (excluding extension of study period).

The above-mentioned customized program courses (hereinafter referred to as "the program") consider students the subject and plan courses in accordance with students' interests and needs of employment.

The program includes independent learning courses which are approved by professional advice from departments' career mentors and courses review committee (hereinafter referred to as "the review committee") established by Office of Academic Affairs and certificated after execution.

1. The review committee of this program consists of representatives of every college's career mentors, and the convener is Dean of Academic Affairs. The review committee is responsible for establishment, application, evaluation or any other relevant issues of the program.
2. If the career mentors find out that students applying for the program have course plan which involves other departments' professional field, mentors may assist students to consult with teachers from other departments or relevant fields.
3. Student who would like to apply for the program can only apply for only one program, and the content of the program cannot be the same as the content of current interdisciplinary program. Applicants who have already been admitted to the program shall not be allowed to apply this program anymore.

Students who would like to apply for the program shall submit an application form. The application form should have items as follows:

* 1. Chinese and English names of the program
	2. Goal of the program's plan
	3. Motivation of learning
	4. Notes of the program (ideas of the program, design and logic, required subject credits, elective credits and the total number of required credits for program courses)
1. Students who apply for the program should submit the application form and relevant information to the review committee of the program, be approved by the associated department and the mentor, and be consented by the department and mentor whom the students will attend 2 or more courses of within the program.

If approved by the review committee, the students can start the program registration. The same shall apply when the program are amended.

1. Graduate school students who would like to apply for the program should have at least 12 credits in the course plan and focus mainly on courses of graduate school. The credits of the undergraduate courses should account for less than a half of the total required credits of the program, and these credits cannot be combined with and recognized as the graduation credits. At least 7 credits of the courses studied by students must be included in inter-college and inter-department courses and shall be excluded from the students’ required credits for graduation of the department/institute or other degree programs.

Undergraduate students who would like to apply for the program should have at least 16 credits in the course plan, and courses of undergraduate school and graduate school can be included. At least 7 credits of the courses studied by students must be included in inter-college and inter-department courses and shall be excluded from the students’ required credits for graduation of the department/institute, double major, minor, or other degree programs. The credits which have been applied for not counted as graduation credit cannot be included as credits of the program either.

Courses which have been studied before applying for the program can be included, but cannot be over a half of the total credits of the program. The same shall apply when the program are amended.

1. Students who take the program courses shall comply with academic regulations for course selection and the study period, and are not allowed to require for an extension of study period due to participation in the credit program courses.
2. Students who are allowed to attend the graduate school program and fulfill the subject and credit requirements shall apply for a certificate of credit of the course at the application for the Degree Examination. They will be issued a “program certificate” upon the review of the Office of Academic Affairs at the time of the students' graduation.

Students who are allowed to attend the undergraduate school program and fulfill the subject and credit requirements will be issued a “program certificate” upon review of the Office of Academic Affairs at the time of the students' graduation.

1. Any matters not provided herein shall be handled in accordance with the related rules of the Ministry of Education and the University.
2. These Guidelines shall be approved at the Meeting of Academic Affairs, and promulgated and enforced upon approval of the President. The same shall apply where these Guidelines are amended.