



TA Training Seminar

TA's Responsibilities and Ethics

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Outline

- Introduction to BEST
- Scholarships
- Job Description of Teaching Assistants
- Responsibilities and Ethics
- Case Discussion
- Q&A

Introduction to BEST

- **Bilingual Education for Students in College (BEST) Project, Ministry of Education**
 - Strengthen students' English proficiency,
 - Promote English-taught courses or EMI Courses.
 - Enhance the overall international competitiveness of higher education.

The **College of Engineering** and **College of Education** at National Chung Cheng University are funded by the Ministry of Education of Taiwan!

Targets and Expectations

- **2024 : 25-20-20**

- At least **25%** of the domestic student population at sophomore level is expected to reach B2 level
- At least **20%** of all courses taken by **20%** of the sophomores and 20% of the first-year master's students.

- **2030 : 50-50-50**

Scholarships

- **Passing English Proficiency Test**
3,000 - 8,000 NTD
- **Taking EMI Courses**
8,000 - 64,000 Points

Scholarship for Passing English Proficiency Test

Reaches a **B2 level** on the CEFR Award

- **Eligible Recipients of Scholarship:** For Domestic College of Engineering Undergraduate Students
- **Criteria:** The certificate for passing B2 level must be granted during enrolled undergraduate student period
- **Award: up to NTD 8,000 (for LRSW)**

*國立中正大學工學院學生英語能力檢定獎勵實施要點

*CEFR: Common European Framework of Reference

*LRSW: Listening, Reading, Speaking, Writing

Language exam with their CEFR Alignments

CEFR : Common European Framework of Reference for Languages: Learning, Teaching, Assessment
 歐洲語言學習、教學、評量共同參考架構

語言能力 參考指標 CEFR	全民英檢 GEPT	新制多益 聽力與閱讀測驗 TOEIC LR	多益 口說與寫作測驗 TOEIC SW	雅思 IELTS	托福紙筆 TOEFL ITP	托福網路 TOEFL iBT
	-	滿分 990	滿分 400	滿分 9	滿分 667	滿分 120
C1 (流利級) Effective Operational Proficiency	高級	945+ L490 / R455	360+ S180 / W180	7+	627+ L64/SW64/R63	95+ R24/L22/S25/W24
B2 (高階級) Vantage	中高級	785+ L400 / R385	310+ S160 / W150	5.5+	543+ L54/SW53/R56	72+ R18/L17/S20/W17
B1 (進階級) Threshold	中級複試	550+ L275 / R275	240+ S120 / W120	4+	460+ L47/SW43/R48	42+ R4/L9/S16/W13
A2-B1	中級初試	387+ L110 / R115	200+ S90 / W70	3.5+	399+ L38/SW32/R31	-
A2 (基礎級) Waystage	初級	225+ L110 / R115	160+ S90 / W70	3+	337+ L38/SW32/R31	-

Awards

語言能力 參考指標 CEFR	全民英檢 GEPT	新制多益 聽力與閱讀 測驗 TOEIC LR	多益 口說與寫作 測驗 TOEIC SW	雅思 IELTS	托福紙筆 TOEFL ITP	托福網路 TOEFL iBT
Registration fee	2,560	1,600	3,240	7,200	1,160	USD 220 ≈NTD 6,190
Award (NTD)	5,000	3,000	5,000	8,000	3,000	8,000

Note 1: 2022/2/14 exchange rate between USD and NTD is 28.14

Note 2: Institutional TOEIC Listening and Reading tests NTD 1,000~1,100元 (<100) ;
IELTS NTD 6,200 (<20)

Application Deadline and Procedures

Confirm the session you will join on GEPT, TOEIC, etc. official website

Fill out online application form to reserve funding



Join the exam

- Do not reach B2 level → Nonqualified
- Reach B2 level → Hand in hardcopy application materials and original certificate/record to complete the process before the end of April.

Selection Criteria and Process

The official notification of the result will be sent to the recipients and the scholarship will be wired into applicant's bank account



Scholarship for Taking EMI Courses

Scholarship for taking EMI Courses

- **Eligible Recipients of Scholarship:**
 - For Domestic College of Engineering Undergraduate and Master Students (NOT including all-English Program and In-service Master’s Program)
- **Criteria:**

	Details		
Criteria	Credits completed in sophomore year	Credits obtained by undergraduates upon graduation	Credits completed in the first year of master's degree
Award (point)	12 credits / 8,000 points	16 credits / 15,000 points 32 credits / 30,000 points 64 credits / 45,000 points 98 credits / 60,000 points 128 credits / 80,000 points	9 credits / 8,000 points

Introduction to Teaching Assistant (TA)

Responsibilities of Teaching Assistants

- A teaching assistant (TA) refers to an individual who **assists a professor in**
- **developing, delivering and often grading course material.**
- Sample responsibilities include **attending course meetings, holding office hours, conducting tutorials or labs, marking tests, managing course grades, and invigilating exams.**

Job Description of Teaching Assistants

- **Course preparation**

Help update and gather teaching material to support the development of the course and setting up equipment.

- **Support learning**

Support students with the technical aspects of their course and Provide in-person or email support to assist with student enquiries during the exam period.

- **Provide feedback**

Provide students and professors with valuable and timely feedback to aid in their development.

Job Description of Teaching Assistants

- **Review work**

Participate in the assessment process by marking work and invigilating exams.

- **Give demonstrations**

Deliver demonstrations for practical work, advising on the required skills, methods and techniques.

- **Be effective**

Familiarize themselves with course material, continually develop their skills and undertake training to enable the best support for students.

Ethics of Teaching Assistants

- Be prepared for your duties
- Always be on time
- Maintain professional distance
- Respect confidentiality and diversity of professors/students
- Be fair, equitable, and refrain from favoritism
- Mark and grade with consistent and transparent standards

Benefits of becoming a Teaching Assistant

- **Extend your knowledge**
 - It will help you consolidate your existing technical knowledge, gain knowledge in new topics and get valuable hands-on experience in teaching.
- **Acquire new skills** – These include teaching, communicating and the ability to breakdown complex theories in a way which can be easier understood.
- **Studentship (teaching assistantships)** – Incomes to covers your tuition fee and living costs.
- **Enrich your resume**

Case Discussion

- What if ...
 - You catch someone cheating on an exam.
 - Someone asks for falsifying an academic record (altered his/her marks).
 - Student challenges your comments or lecture / Student questions or contradicts you during class.
 - Copy classmate's homework.
 - Student flirts with you or with other students.

Q&A